



Tamarack Triangle Civic Association (TTCA)

TTCA List of Historical Records		
Name of Document	Type of Document	Retention Period
Article of Incorporation	Legal-IRS	Permanent
TTCA Bylaws	Legal	Permanent
Annual Reports	Legal	Permanent
Maryland Personal Property Filing Report (2011-2015)	Legal	Permanent
Bank Statement from 2007- 2023	Financial	7 years
Treasurer Reports	Financial/Historical	7 years
Annual Budget Reports	Financial/Historical	7 years
TTCA Meeting Minutes	Historical	Permanent
Insurance Records	Historical	Permanent
TTCA records of previous activities	Informational	As needed
TTCA newsletter "BARK" issues 1972 – 1998, 2004, 2006	Historical	As needed
Randolph Road Records: <ul style="list-style-type: none"> Road Widening Phase I Road Widening Phase II Randolph Road Barrier 	Historical	Permanent
Books <ul style="list-style-type: none"> "Everything you always wanted to know about Planning, Zoning and Subdivision in Montgomery County Maryland." White OAK Master Plan – 1997 	Informational	As needed
Booklets <ul style="list-style-type: none"> Burtonsville Market Study and Consumer Shopping Survey – 2007 Burtonsville Community Legacy Plan Summary - 2008 	Informational	As needed